

**NEW SOUTH WALES AUSTRALIAN
FOOTBALL UMPIRES' ASSOCIATION
INCORPORATED**

CONSTITUTION



Updated 2024

RULES OF THE NEW SOUTH WALES AUSTRALIAN FOOTBALL LEAGUE UMPIRES' ASSOCIATION INC

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PART I. GENERAL

Rule 1. Name and Definitions

The name of the Association shall be the *New South Wales Australian Football Umpires' Association (Incorporated)*. The trading name of the Association shall be the *AFL Sydney Umpires* and/or the *NSWAFUA*.

In these Rules unless inconsistent with the context of the subject matter, the following definitions shall apply:

- (a) "Association" means the New South Wales Australian Football Umpires Association (Incorporated).
- (b) "League" means the AFL (NSW/ACT) Commission, any successor controlling body and/or any other relevant controlling body.
- (c) "Act" means the Association's Incorporation Act, 1984.
- (d) "Umpire" shall mean any person who officiates as an umpire in a game of Australian Rules Football appointed by the AFL (NSW/ACT).

Rule 2. Objectives

The Objectives for which the Association is established are:

- (a) to represent Members with integrity, respect and relevance for the advancement of the interests, standing and skills of Members;
- (b) to provide a collective voice to benefit the welfare of Umpires;
- (c) the development of fellowship between Umpires; and
- (d) so far as may be incidental to these Objectives, the promotion of Australian Football in New South Wales.

Rule 3. Powers

The Association shall have such powers as are incidental or conducive to the attainment of its objectives. Those powers shall include, but shall not be limited to:

- (a) acquire, lease, exchange, hire and maintain any real or personal property;
- (b) construct, maintain and alter any building structure;
- (c) accept any gift whether subject to special trust or not;
- (d) borrow or raise money and secure the payment thereof in any manner including the issuing of debentures, the granting of mortgages, charges or any other class of security;

- (e) to invest the moneys of the Association;
- (f) to amalgamate, co-operate or enter into reciprocal arrangements with any other club or association having objects solely or in part similar to those of the Association;
- (g) to employ, pay, suspend or dismiss any person;
- (h) to apply for, receive and administer any grant or loan under any Federal, State or Municipal legislation or from individuals, private associations, corporations or foundations;
- (i) publish and print any books, periodicals or other documents;
- (j) make, amend and rescind these Rules in any way not inconsistent with the Act or the Objectives of the Association; and
- (k) to exercise all powers conferred on the Association by the Act.

PART II. MEMBERSHIP

Rule 4. Membership

The Membership of the Association is comprised of such persons as immediately before the granting of a certificate under section 48 of the Act, were Members of the New South Wales Australian Football Umpires Association, together with any other persons who from time to time become and remain Members as provided herein.

Rule 5. Membership Classes

There shall be three (3) classes of Membership: Life, Active and Associate.

- (a) Life Members shall be or have been Active Members who are qualified and have been elected as provided in Rule 9.
- (b) Active Members shall be persons recognised by the League as eligible for appointment as a field, boundary or goal Umpire (not being persons appointed only on an occasional, informal or emergency basis) who shall have made application and been admitted as provided in Rule 8.
- (c) Associate Members shall be such persons who at the discretion of the Committee:
 - (i) has been a Member of the Association and has retired from Umpiring;
 - (ii) takes an active part in the fostering of Umpiring and/or the welfare of Umpiring; or
 - (iii) is an Umpire's trainer, mentor or coach

- (d) Where an Association Member is elected as an Office Bearer or General Member of the Committee, and subject to application for Membership as provided in Rule 8, shall have the same privileges as an Active Member whilst an Office Bearer or General Member of the Committee.
- (e) The Committee may, at its absolute discretion where appropriate, transfer a member from one class of Membership to another class of Membership.

Rule 6. Affiliations

The Committee may approve the affiliation with the Association of any body of Umpires whether incorporated or otherwise, which shall have made application in writing.

Rule 7. Conflict of Interest

No person who is a member or official of any organisation incorporated or otherwise, affiliated with or recognised by the League shall concurrently be elected or remain a Member of the Association if such person would, in the opinion of the Committee, be placed in a position of conflict of interest.

Rule 8. Application for Membership

- (a) A person wishing to be admitted as an Active or Associate Member shall make application in the form prescribed which specifies the classes of Membership and the appropriate fees and method of payment as defined by the Committee.
- (b) At the discretion of the Committee, Membership of the Association may be granted.
- (c) Where the Committee rejects an application for Membership it may, but shall not be compelled to, state a reason.
- (d) The Secretary shall when payment by or on behalf of the applicant has been made in full as notified by the Treasurer, enter the applicant's name in the Register of Members.

Rule 9. Life Membership

- (a) Life Members may only be elected by a three-quarters majority of Active or Life Members voting in person or by proxy in the form set out in Appendix 2 to these Rules, at an Annual General Meeting of the Association.
- (b) A candidate for Life Membership must have rendered outstanding service to the Association or any equivalent Umpiring State or National Association as an active member of not fewer than ten (10) years standing, including outstanding service to the Association as an active member of not fewer than five (5) years standing.
- (c) A candidate must be nominated and seconded in writing, outlining how the candidate has met Rule 9 (b). Nominations are to be lodged with the Secretary no later than fourteen (14) days before the Annual General Meeting at which the nomination is to be considered.

- (d) The Secretary shall, no fewer than seven (7) days prior to the Annual General Meeting at which the nomination(s) is to be considered, distribute the nomination(s) to all voting members.
- (e) Only Active or Life Members shall be eligible to nominate, second and vote in any election of Life Members.

Rule 10. Insignia

The Committee may approve insignia for wearing by all Members of the Association and the conditions upon which such insignia may be worn. Although the election of a person to Membership of the Association, shall not be taken automatically to confer on that person the right to wear or display any insignia.

Rule 11. Cessation of Membership

A person ceases to be a Member of the Association if they:

- (i) die;
- (ii) resign;
- (iii) cease to be qualified for the class of Membership;
- (iv) fails to pay their Membership within a period of one (1) month after being notified in such manner as the Committee prescribes, that such a fee remains unpaid; or
- (v) is expelled from the Association.

Rule 12. Resignation of Membership

- (a) A member of the Association is not entitled to resign their membership except in accordance with this Rule.
- (b) A member of the Association who has paid all amounts payable by them to the Association in respect of their Membership may resign by first giving notice in writing to the Secretary.
- (c) One (1) month after the date of receipt of the notice, and in every other case where a Member ceases to hold Membership, the Secretary shall make an appropriate entry in the Register of Members, recording that date on which the Member ceased to be a Member.
- (d) A right, privilege or obligation which a person has by reason of being a Member of the Association terminates upon cessation of the person's Membership, but the person remains liable for any contribution under Rules 13 and 14.
- (e) A person who has ceased to be a Member under Rule 11 and who wishes to be readmitted to Membership must comply with Rule 8.

Rule 13. Fees and Subscriptions

- (a) The Committee shall state the Membership subscription (if any) to be paid by members for the ensuing year.
- (b) Affiliated bodies shall pay such initial and annual fee, as the Committee shall from time to time prescribe.
- (c) The financial year of the Association shall commence on the 1st day of November and conclude on the following 31st day of October.
- (d) Membership and affiliation fees shall be due at a date to be decided by the Committee of the year for which they are payable. The Committee shall give notice of not less than one (1) month of the due date for Membership and affiliation fees.

Rule 14. Members Liabilities

The liability of a Member of the Association to contribute towards the payment of any debts and liabilities of the Association or the costs, charges and expenses of the winding up of the Association is limited to the amount, if any unpaid by the Member in respect of Membership of the Association as required by Rule 13.

Rule 15. Disciplining of Members

- (a) Where the Committee is of the opinion that a Member of the Association:
 - (i) has persistently refused or neglected to comply with a provision or provisions of these Rules; or
 - (ii) has persistently and willfully acted in a manner prejudicial to the interest of the Association, the Committee may, by resolution:
 - (a) Expel the Member from the Association; or
 - (b) Suspend the Member from the Membership of the Association for a specified period.
- (b) Prior to the meeting at which the resolution for expulsion or suspension is to be considered, the Secretary shall serve on the Member a notice:
 - (i) Setting out the proposed resolution and the grounds upon which it is based.
 - (ii) Stating the date, place and time of the meeting.
 - (iii) Informing the Member that the Member may do either or both of the following:
 - (a) Attend and speak at the meeting.
 - (b) Make a written submission at or prior to the meeting.

- (c) Advise that a person can be chosen to represent them at the meeting.
- (c) At the meeting of the Committee referred to in Rule 15 (b) the Committee shall prior to voting on the resolution to expel, give due consideration to any oral or written submissions by the Member at or prior to the meeting.
- (d) Where the Committee resolves to expel or suspend a Member, the Secretary shall within seven (7) days inform the Member in writing of the fact and of the Member's right of appeal under Rule 16. A resolution of the Committee under Rule 15 (a)(ii) does not take effect:
 - (i) Where the Member does not exercise the right of appeal until the expiration of the period within which the Member is entitled to appeal.
 - (ii) Where the member exercises the right of appeal unless and until the Association confirm the resolution as provided in Rule 16.

Rule 16. Right of Appeal

- (a) A Member may appeal to the Association in an Extraordinary General Meeting against a resolution of the Committee under Rule 15 by lodging with the Secretary within seven (7) days after notice of the resolution is served upon them a notice of appeal.
- (b) Upon receipt of a notice of appeal, the Secretary shall notify the Committee, which shall convene an Extraordinary General Meeting of the Association to be held within twenty-one (21) days of the date on which the Secretary received the notice.
- (c) At the Extraordinary General Meeting convened under Rule 27 (b):
 - (i) No business other than the appeal shall be dealt with.
 - (ii) The Member shall be given the opportunity to state their case.
 - (iii) A Member of the Committee on its behalf shall be given the opportunity to state its case.
 - (iv) The Member shall be given a right to reply.
 - (v) The Members present shall forthwith by secret ballot confirm, overrule or vary the resolution of the Committee.
- (d) Where the Members in an Extraordinary General Meeting varies the resolution of the Committee it shall not impose a greater penalty than that first imposed by the Committee.

PART III. THE COMMITTEE

Rule 17. Powers of Committee

The affairs of the Association shall be controlled by a Committee called the Committee of Management which, subject to the Act, the Regulations and these Rules and to any Special Resolution passed by the Association in an Annual General Meeting or an Extraordinary General Meeting has power to do all things (other than those things that are required by these Rules to be exercised by an Annual General Meeting or an Extraordinary General Meeting of members of the Association) as appear to be necessary or desirable for the proper management of the affairs of the Association.

Rule 18. Constitution and Membership

- (a) Subject in the case of the first Members of the Committee to Section 21 of the Act, the Committee shall consist of:
 - (i) The Office Bearers of the Association; and
 - (ii) at least four (4) General Members each of whom shall be elected at the Annual General Meeting of the Association.
- (b) The Office Bearers of the Association shall be:
 - (i) The President.
 - (ii) The Vice President,
 - (iii) The Secretary,
 - (iv) The Treasurer,
 - (v) The Digital Marketing Officer
- (c) In the event of a casual vacancy occurring in the Membership of the Committee, the Committee may appoint a Member of the Association to fill the vacancy.
- (d) Each member of the Committee, whether elected or appointed, shall hold office until the conclusion of the Annual General Meeting following the date of the Member's election and shall be eligible for re-election.
- (e) A Grievance Officer shall be nominated who is an Active or Life Member of the Association but is not a sitting Committee Member. Their role and responsibilities shall be determined by the current Grievance Policy Procedure.

Rule 19. Election of Members

- (a) Nominations of candidates for election as Office Bearers of the Association or as General Members of the Committee shall be:
 - (i) Made in writing on the prescribed form, set out in Appendix 1 to these Rules. Nominees shall be proposed and seconded respectively by two Active or Life Members of the Association; and
 - (ii) delivered to the Secretary of the Association not fewer than fourteen (14) days before the date fixed for the holding of the Annual General Meeting at which the election is to take place.
- (b) If the nominations received are equivalent to the vacancies to be filled, the persons nominated shall be deemed to be elected.
- (c) If no or insufficient nominations are received to fill any vacancy on the Committee, the candidates otherwise nominated shall be deemed to be elected to the positions nominated and further nominations shall be received at the Annual General Meeting.
- (d) If no or insufficient further nominations are received, any vacant position remaining on the Committee shall be deemed to be a casual vacancy.
- (e) If more than one nomination for a position as Office Bearer or if nominations in excess of the number of Committee vacancies are received, a ballot shall be conducted at the Annual General Meeting in such usual and proper manner as the Committee may direct.
- (f) A member may be a candidate for but, shall not be elected to, more than one office or position at the same election.
- (g) Only Active or Life Members shall be eligible to nominate, second and vote in any election of Members.
- (h) Every effort shall be made to ensure there are adequate Equal Opportunities for any candidate for committee positions in line with the Association's current Equal Opportunity Policy.

Rule 20. Casual Vacancies

For the purpose of these Rules, a casual vacancy in the office of a member of the Committee occurs if a member:

- (i) dies;
- (ii) ceases to be a Member of the Association;
- (iii) becomes an insolvent under administration within the meaning of the companies (New South Wales) code;

- (iv) resigns office by notice in writing to the Secretary;
- (v) is removed from office under Rule 21;
- (vi) becomes of unsound mind or a person whose person or estate is liable to be dealt with in any way under the law relating to mental health; or
- (vii) is absent without leave of the Committee from three (3) Committee Meetings held within a period of five (5) months.

Rule 21. Removal of Member

- (a) The Association in an Annual General Meeting or an Extraordinary General Meeting may by Special Resolution remove from office any Committee member or Office Bearer before the expiration of their term of office and may by resolution appoint another person to hold office until the expiration of the term of office of the Member so removed.
- (b) No Committee Member or Office Bearer shall be so removed unless at an Annual General Meeting or an Extraordinary General Meeting where their removal is to be considered and has first been given an opportunity to respond to any complaint against them (whether at the meeting or otherwise) or if the Member is reasonably unable to attend the meeting any written submission prepared by them is read to the meeting.

Rule 22. Secretary

- (a) The Secretary of the Association shall establish and maintain a Register of Members specifying the name and address of each person who is a Member, together with the date on which the person became a Member, the class of Membership and any changes in that class.
- (b) The Register of Members shall be kept updated on a regular basis on the Association's website. A member's name may be shown in accordance with the Association's Privacy Policy and a member may request in writing to have their name removed from public view.
- (c) The Secretary shall keep minutes of:
 - (i) All appointments of Office Bearers and Members of the Committee;
 - (ii) The names and Members of the Committee present at any Committee Meeting or Annual General Meeting; and.
 - (iii) All proceedings at Committee Meetings and Annual general meetings.
- (d) Minutes of proceedings at meetings shall with the consent of the Committee be signed by the chairman of the meeting or by the chairman of the next succeeding meeting.

- (e) Except as otherwise provided by these Rules, the Secretary shall keep in their custody or under their control all records, books and other documents relating to the Association.
- (f) Provide notice to Members and/or committee members of all relevant meetings in accordance with Rules 28 (b), 29 (c) and 30.
- (g) The Secretary shall no fewer than seven (7) days prior to the Annual General Meeting distribute all nominations for Committee and Life Membership to all members.
- (h) The common seal of the Association shall be kept in the custody of the Secretary.
- (i) The Secretary shall in accordance of Rule 15 (b) and (d) provide written correspondence to disciplined members.
- (j) Compile the Annual report of the Association and provide a copy for the Members no fewer than seven (7) days prior to the Annual General Meeting.

Rule 23. Treasurer

The Treasurer shall ensure that:

- (a) all money due to the Association is collected and all payments authorised by the Association are made;
- (b) books and accounts are kept showing full details of all receipts and expenditure and presenting a true and fair record of the financial affairs of the Association;
- (c) a written report is furnished to the Secretary at all Committee and Association meetings detailing all receipts and payments made since the last report together with a balance of funds available reconciled to the last statement of account received from the Associations bankers, a copy of which shall be furnished with each report;
- (d) all money received by the Association shall be deposited as soon as practicable and without deduction to the credit of the Association's bank account;
- (e) subject to any resolution passed by the Association at all meetings, the funds of the Association shall be applied in pursuance of the objectives of the Association in such manner as the Committee may determine; and
- (f) all cheques, drafts, bills of exchange, promissory notes and other negotiable instruments shall be signed by any two (2) members of the Committee who shall be authorised thereby to do so.

Rule 24. Delegation by Committee to Sub-Committee

- (a) The Committee may delegate to one or more Sub-Committees (consisting of such Member or Members of the Association as the Committee thinks fit) any of its functions other than:

- (i) This power of delegation: and
 - (ii) A function which is a duty imposed on the Committee by the actor by other law
- (b) Such delegation may be made subject to any conditions or limitations as the Committee may specify.
 - (c) The Committee may revoke wholly or in part any delegation.
 - (d) A function which had been delegated may, while the delegation remains unrevoked, be exercised from time to time by the Sub-Committee but notwithstanding the delegation the Committee may continue to exercise the function delegated.
 - (e) A Sub-Committee may meet and adjourn as it thinks proper and anything done by a Sub-Committee acting in the exercise of a delegation has the same force and effect as it would have had it been done by the Committee.

Rule 25. Voting and Decisions

- (a) Questions arising at a meeting of the Committee or of any Sub-Committee shall be determined by a majority of votes of Members of the Committee or Sub-Committee present at the meeting.
- (b) Each Member present at a meeting of the Committee or of any Sub-Committee is entitled to one vote but in the event of an equality of votes on any question the person presiding may exercise a second or casting vote.
- (c) Subject to Rule 28 (d) the Committee may act notwithstanding any vacancy thereon but if the Members of the Committee should be reduced below the quorum the remaining Committee Members may act only to appoint new Committee members.
- (d) Anything done or purporting to have been done by the Committee or by a Sub-Committee appointed by the Committee is valid and effectual notwithstanding any defect that may afterwards they discovered in the appointment or qualification of any member of the Committee or Sub-Committee.
- (e) Motions at meetings relating to industrial matters affecting the welfare of running Umpires including, but not limited to, the adoption of collective bargaining agreements, can be voted on by any Member who also meets the definition of an Umpire.

PART IV. MEETINGS

Rule 26. Annual General Meeting

- (a) An Annual General Meeting of the Association shall be convened each year within six months from the end of the financial year of the Association on such date and at such place and time as the Committee thinks fit.

- (b) The business of an Annual General Meeting is defined in Appendix 3 to these Rules.

Rule 27. Extraordinary General Meeting

- (a) An Extraordinary General Meeting of the Association:
 - (i) may be convened by the Committee whenever it thinks fit;
 - (ii) shall be convened by the Committee upon the resolution in writing by no fewer than ten (10) Active or Life Members.
- (b) A requisition of Active or Life Members for an Extraordinary General Meeting:
 - (i) shall state the purpose or purposes of the meeting;
 - (ii) shall be signed by the members making the requisition;
 - (iii) shall be lodged with the Secretary; and
 - (iv) may consist of several documents in similar form each signed by one or more of the Member making the requisition.
- (c) If the Committee fails to convene an Extraordinary General Meeting to be held within one (1) month after the date on which a requisition of Members for the meeting is lodged with the Secretary, any one or more of the Members who made the requisition may convene an Extraordinary General Meeting to be held not later than three (3) months after that date.
- (d) An Extraordinary General Meeting convened by a Member(s) as in Rule 27 (c) shall be convened, as nearly as is practicable in the same manner as general meetings are conducted by the members. If such member(s) incurs any reasonable expense they are entitled to be reimbursed by the Association for any expense so incurred.
- (e) Only Active or Life Members shall be eligible to nominate, second and vote at any Extraordinary General Meeting.

Rule 28. Committee Meetings and Quorum

- (a) The Committee shall meet at least six (6) times in each twelve (12) months at such place and time as it may determine.
- (b) Oral or written notice of the meeting of the Committee shall be given by the Secretary to each member of the Committee at least forty-eight (48) hours (or such other period as may be unanimously agreed upon by the members of the Committee) before the time appointed for the holding of the meeting.

- (c) Notice of the meeting given under Rule 28 (b) shall specify the general nature of the business to be transacted at the meeting but other business may be transacted at the meeting provided all the Committee members are present and unanimously agree.
- (d) A quorum for a meeting of the Committee shall be four (4) members and no business shall be transacted unless a quorum is present.
- (e) If a quorum is not present within half an hour of the time appointed for the meeting the meeting stands adjourned to the same place and at the same hour of the day in the following week.
- (f) If at the adjourned meeting a quorum is not present within half an hour of the time appointed the meeting shall be dissolved.
- (g) At the meeting of the Committee:
 - (i) The President or in the President's absence the Vice-President shall preside: or
 - (ii) If the President or Vice-President is absent or unwilling to act, the remaining members of the Committee shall choose one of their number to preside.

Rule 29. Association Meetings

- (a) At the discretion of the Committee, an Association Meeting for all Members shall be called on such a date, time and place that the Committee thinks fit.
- (b) The business of an Association Meeting shall be at the discretion of the Committee.
- (c) Notice of the meeting under Rule 29 (a) shall be given to all members, by the Secretary at least seven (7) days before the time appointed for holding of the meeting.

Rule 30. Notice

- (a) At least fourteen (14) days' notice of the Annual General Meeting shall be given to Members except in the case of an Extraordinary General Meeting when at least twenty-one (21) days' notice of the meeting shall be given to Members.
- (b) Notice of any meeting shall specify the place, date and time of the meeting, the nature of the business proposed to be transacted at the meeting and, where the nature of the business proposed to be dealt with requires a Special Resolution of the Association, the intention to propose the resolution as a Special Resolution.

Rule 31. Procedure at Meetings

- (a) No item of business shall be transacted at an Annual General Meeting or an Extraordinary General Meeting unless, a quorum of Members entitled under these Rules to vote is present during the time the meeting is considering that item.
- (b) Ten (10) members entitled to vote and present in person constitute a quorum for an Annual General Meeting, Extraordinary General Meeting or an Association Meeting.
- (c) If a quorum is not present within half an hour after the appointed time for the commencement of an Annual General Meeting, Extraordinary General Meeting or Association Meeting, the meeting:
 - (i) if convened upon the requisition of Members shall be dissolved;
 - (ii) if any other case, shall stand adjourned to the same day in the following week at the same time and place or such other place as may be specified at the time of the adjournment.
- (d) If a quorum is not present at the adjournment meeting within half an hour after the time for the commencement of the meeting the Members present (being not fewer than seven (7)) shall constitute a quorum.

Rule 32. Presiding Member

- (a) The President or in the President's absence the Vice-President, shall preside as chairman at all meetings.
- (b) If the President and the Vice-President are absent from any meeting or unwilling to act, the Members present shall elect one of the Committee Members to preside as chairman at the Meeting.

Rule 33. Adjournment

- (a) The chairman of an Annual General Meeting or an Extraordinary General Meeting at which a quorum is present may with the consent of the majority of Members present at the meeting adjourn the meeting from time to time and place to place.
- (b) Where an Annual General Meeting or an Extraordinary General Meeting is adjourned for fourteen (14) days or more the Secretary shall give in writing or oral notice of the adjourned meeting to each Member of the Association.
- (c) No business shall be transacted at an adjourned meeting other than the business left unfinished at the meeting at which the adjournment took place.

Rule 34. Making of Decisions

- (a) A question arising at an Annual General Meeting of the Association shall be determined on a show of hands unless before or on the declaration of the show of hands a poll is demanded.
- (b) At an Annual General Meeting of the Association a poll maybe demanded by the chairman or by not fewer than three (3) Active or Life Members present in person or by proxy.
- (c) Where a poll is demanded at an Annual General Meeting the poll shall be taken:
 - (i) immediately in the case of a poll, which relates to the election of the chairman of the meeting or to the question of an adjournment in any other case in such manner and at such time before the close of the meeting as the chairman directs; and
 - (ii) a declaration by the chairman that a resolution had whether on a show of hands or by poll been carried whether unanimously or by a particular majority or lost or an entry to the effect in the Minute Book of the Association is evident of that fact.

Rule 35. Special Resolution

A resolution of the Association is a Special Resolution if, it is passed by three quarters majority of those voting in person or by proxy at an Annual General Meeting or an Extraordinary General Meeting, of which not fewer than twenty-one (21) days written notice has been given in accordance with these Rules specifying the intention to propose the resolution as a Special Resolution.

Rule 36. Voting

- (a) Upon any question arising at an Annual General Meeting or an Extraordinary General Meeting(s) of the Association an Active or Life Member has one (1) vote only.
- (b) In the case of an equality of votes the chairman of the meeting may exercise a second or casting vote.
- (c) All votes shall be given personally or by proxy but no member may hold more than five (5) proxies.
- (d) Each affiliated body shall be entitled to exercise one vote through a delegate voting in person or by proxy.
- (e) A Member or proxy (which shall include the delegate or proxy of any affiliated body) is not entitled to vote at an Annual General Meeting or an Extraordinary General Meeting(s) of the Association unless all moneys then due and payable to the Association by that Member, proxy or affiliated body have been paid.

Rule 37. Appointment of Proxies

- (a) Each Active or Life Member shall be entitled to appoint another:
 - (i) the Chairman of the meeting to act as their proxy and vote on all resolutions as they see fit; or
 - (ii) another Member to act as their proxy and vote on all resolutions either as they see fit or in accordance with their voting directions.
 - (iii) Notice is to be given to the Secretary not later than twenty-four (24) hours before the time of the meeting in respect of which the proxy is appointed.
- (b) The notice appointing the proxy shall be in the form set out in Appendix 2 to these Rules.

PART V. MISCELLANEOUS

Rule 38. Insurance

The Association shall effect and maintain insurance pursuant to section 44 of the Act.

Rule 39. Funds

The funds of the Association shall be derived from entrance fees and annual subscription of Members, donations and other such sources as the Committee may determine.

Rule 40. Application of Funds

Subject to any resolution passed by the Association in Annual General Meeting the funds of the Association shall be applied in pursuance of the objects of the Association in such manner as the Committee may determine.

Rule 41. Alteration of Objectives and Rules

Statement of Objectives and these Rules may be altered, rescinded or added to only by Special Resolution of the Association.

Rule 42. Common Seal

- (a) The common seal of the Association shall be kept in the custody of the Secretary.
- (b) The common seal shall not be affixed to any instrument except by the authority of the Committee and the affixing of the Common Seal shall be attested by the signatures of two (2) members of the Committee.

Rule 43. Inspection of Books

- (a) The records, books and other documents of the Association shall be open to inspection free of charge by a Member of the Association at any reasonable hour.
- (b) Any Member wishing to exercise their right of inspection shall give reasonable notice to the Secretary.

Rule 44. Service of Notice

- (a) For the purpose of these Rules, a notice may be served by or on behalf of the Association on any Member either personally or by sending it by post or email to the Member at the Member's address as shown in the Register of Members.
- (b) Where a document is sent to a person by properly addressing, prepaying and posting or emailing to the person, the document shall, unless the contract is proved, be deemed for the purposes of these Rules to have been served on the person at the time at which the letter would have been delivered in the ordinary course of the post.
- (c) It is the responsibility of each Member to keep the Secretary advised of their current postal and email address, whether permanent or temporary, for the purpose of service of notices.
- (d) Service of documents on the Association is effected by serving them personally on the Secretary, but if service on the Secretary not be practicable then, in that event service on any other Office Bearer.

Rule 45. Dissolution

The Association may only be voluntarily wound-up if it so resolves by Special Resolution.

Rule 46. Distribution of Surplus Property

- (a) The Association may at any time pass a Special Resolution determining how any surplus property is to be distributed in the event that the Association is wound-up.
- (b) The distribution of surplus property shall be in accordance with Section 53 of the Act.

PART VI. APPENDICES

Appendix No. 1

NEW SOUTH WALES AUSTRALIAN FOOTBALL UMPIRES' ASSOCIATION INCORPORATED

COMMITTEE NOMINATION FORM

The Secretary must receive nominations not less than fourteen (14) days prior to the Meeting.

Declaration

I, _____ of, _____

being an Active / Life Member entitled to vote at the Annual General Meeting OR Extraordinary General

Meeting to be held on _____ (and at any adjournment of that meeting)

AND

I, _____ of, _____

being an Active / Life Member entitled to vote at the Meeting hereby nominate and second the following Active / Life Member(s) as Office Bearer(s) / General Member(s) of the Committee for the ensuing year.

Proposer email: _____ Proposer phone: _____

Proposer signature: _____ Date: _____

Seconder email: _____ Date: _____

Nominations

<u>Position</u>	<u>Nomination</u>	<u>Nominees Signature</u>
President	_____	_____
Vice President	_____	_____
Secretary	_____	_____
Treasurer	_____	_____
Digital Officer	_____	_____
General Member	_____	_____
General Member	_____	_____
General Member	_____	_____
General Member	_____	_____

Appendix No. 2

NEW SOUTH WALES AUSTRALIAN FOOTBALL UMPIRES' ASSOCIATION INCORPORATED

APPOINTMENT OF PROXY

The Secretary must receive proxy votes not less than twenty-four (24) hours prior to the Meeting.

Declaration

I, _____ of, _____

being an Active / Life Member entitled to vote at the Annual General Meeting OR Extraordinary General

Meeting to be held on _____ (and at any adjournment of that meeting) hereby appoint

The Chairperson of the meeting to act as my proxy and vote on all resolutions as they see fit; OR

_____ of _____

being an Active or Life Member entitled to vote at the Meeting to act as my proxy and vote on all resolutions

as they see fit OR in accordance with the following voting directions.

Member email: _____ Member phone: _____

Member signature: _____ Date: _____

Proxy signature: _____ Date: _____

Voting directions to your proxy (if applicable)

If you mark the Abstain box for a particular item, you are directing your proxy not to vote on your behalf on a show of hands or on a poll and your votes will not be counted in determining the required majority on a poll.

Committee*

Position Name 1 _____ For Against Abstain

Position Name 2 _____ For Against Abstain

Position Name 3 _____ For Against Abstain

Position Name 4 _____ For Against Abstain

** For the position of President, Vice President, Secretary, Treasurer or Digital Marketing Officer you can only vote 'for' on a maximum of one nomination. For the position of General Member, you can only vote 'for' on a maximum of three nominations.*

Life Membership

Nomination 1 _____ For Against Abstain

Nomination 2 _____ For Against Abstain

General

Resolution 1 _____ For Against Abstain

Resolution 2 _____ For Against Abstain

Appendix No. 3

NEW SOUTH WALES AUSTRALIAN FOOTBALL UMPIRES' ASSOCIATION INCORPORATED

AGENDA FOR ANNUAL GENERAL MEETINGS

- (a) Apologies.
- (b) Confirmation of Minutes of the previous Annual General Meeting and of any Extraordinary Meeting held since that meeting.
- (c) Business arising out of the Minutes.
- (d) Correspondence relating to the Annual general Meeting.
- (e) To receive from the Committee reports upon the activities of the Association during the last preceding financial year.
- (f) To receive and consider a statement from the Committee which is not misleading and gives a true and fair view for the last financial year of the Association's.
 - (i) Income
 - (ii) Assets and Liabilities
 - (iii) Mortgages, charges and other securities
 - (iv) Trust properties
- (g) Notice of Motion (if any).
- (h) Election of Life Members.
- (i) Election of Office Bearers and General Members.
- (j) General Business.